ARCHIVES INTERN (non-paid)
Assist the Rosenthal Archives staff with the organizing, processing, and cataloguing of archival materials as well as reference and research services. Must be willing to commit to a minimum of ten hours per week during the 2022-23 season (September 2022 through June 2023).

KNOWLEDGE, SKILLS, AND EXPERIENCE PREFERRED
• Undergraduate or graduate students pursuing a degree in archival and/or library science, music (performance or education), or arts management
• Basic knowledge of classical music preferred, but not required
• Strong computer skills (relational databases, Microsoft Office)
• Demonstrated research skills and ability to work with attention to detail and limited supervision